



Katie's Kids Learning Center Summer School-Age Financial Agreement

1602 Glenbridge Rd., Bloomington, IL 61704 (309) 663-5800

2003 Jacobssen Dr., Normal, IL 61761 (309) 268-9400

Dear Families:

To provide your child with quality care and appropriate developmental activities, it is very important for Katie's Kids Learning Center (KKLC) to maintain a healthy financial status and to have the commitment of our families to follow this financial agreement. Please read carefully, sign, and return it with your enrollment packet. Thank you.

Tuition

- I agree to pay total tuition of \$_____ per week for my child(ren) applied as follows:

Child's Name	Weekly Tuition

- I understand that payments are due on the first day of care for the current week of service and can be made by cash, check, or money order. To request other payment arrangements, contact your KKLC Director prior to the start of service.
- If applicable, I will pay Late Payment Fee(s) as outlined under the *Fees* section.
- If tuition payments are more than two weeks late, I understand that my child(ren) will be dismissed from the program.

Government Subsidy

- I understand that if I am applying for government subsidy assistance, I must pay \$100 per child, per week until the KKLC receives written approval from the subsidy program. When approval has been received, I must pay the monthly co-payment established by the subsidy unit plus the difference in the re-imbursement rate that KKLC receives from the state. Please see the director for more details. Once reimbursed from the government, KKLC will credit my account for any fees paid prior to approval. In the event of cancellation of my subsidy payments, I am solely and immediately responsible to pay KKLC the full fee.

Fees

- I understand that this fee is required to hold a spot for my child(ren):
 - Early Bird Registration Fee: \$65 this annual fee is non-refundable and applies to each child. This fee must be paid for to hold a spot for each child.
 - Registration Fee if paid after early bird deadline: \$80. This is an increased fee, if enrolled after the determined date by KKLC administration.
- I understand that a 2nd child discount is not applicable for summer camp only attendance.
- I will be charged these fees when applicable:
 - \$20 Late Payment Fee is assessed on payments received on or after the third day of school in the week. The fee is assessed each week a payment is late.
 - \$30.00 NSF Check Fee. This is a fee for the reprocessing of a check returned by the bank for insufficient funds. I understand that the occurrence of a NSF check is also considered to be late payment of tuition and that the Late Payment Fee will apply. After a NSF, I understand that I must pay by cash or money order.

- If I do not pick up my child(ren) prior to 6:00 p.m., the following **Late Pickup Fee(s)** will apply:

Late Pickup Time	Fee
6-6:15 pm	\$10
6:15-6:30 pm	\$20
6:30-6:45 pm	\$35
6:45 pm or later	\$35 plus \$2 per minute for every minute late after 6:45 pm

I must pay Late Pickup Fees in full before my child(ren) can return to KKLC.

Attendance

- I understand that summer camp participants do not receive vacation days. I am required to pay my weekly tuition even if my child does not attend a day/week.
- I understand that I will not receive a reduction in the cost of weekly fees for weeks containing days on which KKLC is closed. Refer to the *KKLC Family Handbook* for the list of standard holidays and closures.

Withdrawal

- I understand I must give a 30-day advance written notice to the KKLC Director to withdraw my child(ren) from the program. If I do not give proper notice, I agree to pay any fees or full tuition that may be due for the final 30 days regardless of my child's attendance.
- I understand that any prepaid balance of \$10 or less which remains at the time of my child's withdrawal will not be remitted to me unless requested in writing within 90 days.

Account Collections

- I understand that if my account is past due, KKLC reserves the right to turn my account over to a collection agency/attorney. If I do not pay my account in full and it has been turned over to a collection agency/attorney, then I agree to be responsible for all reasonable fees necessary for the collection of the delinquent account including, but not limited to, collection agency fees not to exceed 50% the balance due and costs and reasonable attorney's fees of 33% of the balance.

Agreement to Terms

By signing below, I agree to the following:

- I wish to enroll my child(ren) into Katie's Kids Learning Center.
- I agree to follow all policies outlined in the *Katie's Kids Learning Center Family Financial Agreement*.
- I understand that failure to follow any of the policies stated above and in the *Katie's Kids Family Handbook* may result in termination from the program.
- I understand that I will receive two weeks written notice if any part of this agreement changes.

Parent/Guardian Name (printed)

Date

Parent/Guardian Signature